

One Place. 2012. Frequently Asked Questions

Below is a list of Frequently Asked Questions about One Place, which will be held in Charleston, South Carolina from Wednesday, April 25 to Friday, April 27 at the [Charleston Place Hotel](#).

EVENT DETAILS

Q: When does registration begin and end?

A: Registration is now open through Wednesday, April 18. The registration fee is \$349. [Register now!](#)

Q: How do I pay for my registration?

A: There are two options to pay for One Place registration this year: by credit card or debit card transaction; or you can request a paper invoice that you can submit to your company for payment.

Q: What is the cancellation policy for the event?

A: 100% of your registration fee will be returned if you cancel by Friday, March 30. After March 30, no refunds will be issued.

Q: What does my registration fee cover?

A: Your One Place registration fee includes:

- Welcome Reception on Tuesday
- All Conference Sessions and Wellness Breaks
- Dinner Party at the South Carolina Aquarium on Wednesday

Transportation will be provided to the evening events. You are responsible for booking your hotel room, and we are providing the following three options with rooms at a discounted rate: Charleston Place Hotel, Renaissance Charleston – Historic District and The Mills House Hotel.

Q: When can I pick up my name badge and conference materials?

A: On Tuesday, April 24, Benefitfocus will be hosting a Welcome Reception from 7:00 p.m. to 9:00 p.m. at the Charleston Place Hotel. Please stop by to pick up your name badge and the *Event Guide* and grab a bite to eat.

Q: When does One Place begin and end?

A: One Place will begin with breakfast on Wednesday, April 25 followed by a special keynote address at the [Charleston Music Hall](#) by Benefitfocus President and CEO Shawn Jenkins. The keynote session should end around noon. One Place attendees will have lunch and attend conference sessions following the keynote at the Charleston Place Hotel. One Place ends at noon on Friday, April 27 with a boxed lunch.

Q: What is the attire for the event?

A: The attire for the event is casual. Feel free to wear jeans.

Q: Will we be visiting the Benefitfocus offices?

A: Benefitfocus is open for tours on Tuesday, April 24 and again on Friday, April 27 after the event has ended at the Charleston Place Hotel. If you are interested in a tour, please contact Kristen McFann at kristen.mcfann@benefitfocus.com.

Q: I am interested in sponsoring One Place. Who do I contact for more information?

A: Thank you for your interest! Please contact Virginia Fishwick at Virginia.Fishwick@benefitfocus.com or 843-881-8120.

AIRPORT, HOTEL AND TRANSPORTATION

Q: How do I book my hotel?

A: Please contact one of our three contracted hotels directly for room reservations.

[Charleston Place Hotel](#)

205 Meeting Street
Charleston, SC 29401

For reservations, please call 1-888-635-2350 or email groupres@charlestonplace.com.

Benefitfocus Group Rate: \$339.00 | Check in time is 4:00 p.m.

Group Code: Benefitfocus One Place

[Renaissance Charleston - Historic District](#)

68 Wentworth Street
Charleston, SC 29401

For reservations, please call 1-800-228-9290 or book online [here](#).

Benefitfocus Group Rate: \$269.00 | Check in time is 3:00 p.m.

Group Code: befbefa

[The Mills House Hotel](#)

115 Meeting Street
Charleston, SC 29401

For reservations, please call 1-800-874-9600.

Benefitfocus Group Rate: \$199.00 | Check in time is 3:00 p.m.

Group Code: Benefitfocus One Place

Q: What airport will I need to fly into?

A: The [Charleston International Airport](#). The airport code is CHS.

Q: Do I need to rent a car?

A: Transportation will be provided to and from the evening events. You will just need to take a cab from the airport to the hotel. It is a 20-25 minute ride and is approximately \$25-30 one-way.

DINNER AND ACTIVITIES

Q: What types of activities can I expect after the sessions each day?

A: We are hosting a Welcome Reception on Tuesday from 7:00 p.m. - 9:00 p.m. at the Charleston Place Hotel. On Wednesday, we will host a Dinner Party from 6:00 p.m. – 9:00 p.m. at the South Carolina Aquarium.

Q: Is there a dress code for the dinners and activities?

A: The dress code is casual.

Q: I'm going to be staying through the weekend. What are some other activities in the downtown area?

A: Downtown Charleston is a wonderful place to explore, especially during the spring. The city is the perfect size to enjoy a stroll through its historic streets. In addition to the many dining and shopping venues downtown, visitors often enjoy some of these activities:

- [Fort Sumter Tours](#)
- [South Carolina Aquarium](#)
- [Tours of Historic Homes](#)
- [Gibbes Museum of Art](#)
- [Ghost Walk](#)
- [Carriage Ride](#)
- [Patriots Point Links Golf Course](#)

You can also visit the [Charleston Visitors Bureau](#) for more information about local activities and restaurants.